



WORK AT FTRN Interns

Schedule: Part-time, 10-30 hours per week.

Location: Washington, DC, preferred, but remote location possible.

Benefits: training, mentoring, networking, paid work-related expenses, possible academic credit, no salary or stipend.

Dates: 3-12 month term in 2009, starting in January or May.

The Fair Trade Resource Network is seeking undergraduate- or graduate-level interns, to lead or assist in one or more of the following Intern Activity Areas:

1. coordinating activists, resources & events around the country for World Fair Trade Day 2009 (May 9)
2. media outreach & public relations (e-newsletter, website, print, broadcast)
3. social networking outreach
4. program development (arts, school-based, other)
5. fundraising (events, grant writing, solicitations, database, research)
6. organizational development & systems

More About the Internships

FTRN is looking for interns to support its work throughout the academic year and during the summer. The intern supervisor, the Executive Director, is based in the DC area (Takoma Park, MD), and is responsible for coordinating consumer education campaigns in the US - including World Fair Trade Day each May - and creating resources to enhance education and collaboration in the Fair Trade community. Interns may be based around the U.S. using online & phone technology. FTRN is glad to work with students to define discreet work projects for academic credit. This is an unpaid position, but offers the substantial benefits of training in skills & knowledge, mentoring, personal networking, & paid work-related expenses (such as travel, admission fee to events, communications, etc.). Interns must have completed high school. Candidates already involved in international development, social justice, global trade, communications or community organizing are preferred.

Equal Employment Opportunity

Fair Trade Resource Network is an equal opportunity employer committed to identifying and developing the skills and leadership of people from diverse backgrounds. All interested candidates, regardless of race, gender, ethnic origin, nationality, religion, age, sexual orientation and physical ability, are encouraged to apply.

How to Apply

Please send the following materials to work@ftrn.org:

1. Cover letter up to 1 full page, highlighting-

- qualifications and interest in Fair Trade education;
- qualifications and interest in one or more of the Intern Activity Areas;
- preferred start date, length of internship, hours per week;
- any other personal conditions desired.

2. Detailed resume/CV.

Due to the high volume of applicants, FTRN will only reply to select candidates. Please only call once you have been requested to by FTRN.